



# EVENT APPLICATION FORM

This form must be completed in order to have your event listed on Sawdust Days marketing material and also to have your event take place during Sawdust Days weekend.

Name \_\_\_\_\_ Organization \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Please also send me more information about

\_\_\_\_\_ Volunteering at an event  
 \_\_\_\_\_ Sponsorship Options

\_\_\_\_\_ Parade Entry  
 \_\_\_\_\_ Donating Items for Chinese Auction

Title of Event \_\_\_\_\_

Days & Times \_\_\_\_\_

Event Description \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Type of Space Need

- \_\_\_\_\_ Pavilion
- \_\_\_\_\_ Baseball Field
- \_\_\_\_\_ Soccer Field
- \_\_\_\_\_ Vender Space

Event Not Located at Park (Please list Address)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Other (Describe) \_\_\_\_\_

+++++COMMITTEE USE ONLY+++++

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 Received \_\_\_\_\_  
 Co Chair Approval \_\_\_\_\_

Marketing Approval \_\_\_\_\_

**Rules & Responsibilities**

1. Forms and fees are due by August 17<sup>th</sup> 2021 to ensure your event can be included in marketing materials. If forms and fees are not in on time, your event may not be listed in such material. There is a additional \$10 late fee for all forms turned in after August 17<sup>th</sup>, 2021.
2. No group can advertise about their event until all fees are paid in full.
3. There is a fee for all groups wanting to hold an event or market their event in Sawdust Days materials (Fee can be waived by providing volunteers for other Sawdust Days events, email [info@hemlocksawdustdays.com](mailto:info@hemlocksawdustdays.com) for more information).
4. All events must supply their own materials including tables, tents and event materials/equipment
5. Spaces will be filled in order of application
6. We cannot guarantee first choice of event location

Print Participant Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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Received \_\_\_\_\_

Co Chair Approval \_\_\_\_\_

Marketing Approval \_\_\_\_\_