



# COMMUNITY PROJECT DONATION REQUEST FORM

The goal of the Hemlock Sawdust Days Festival is to continue to give back to the community through festival proceeds in the form of various community projects, charitable donations, and local upkeep and beautification ventures. This form is to be used by those groups and individuals seeking a donation/funding request from the Hemlock Sawdust Days Festival Committee for these purposes. A request **MUST** be filled out to be considered for a donation with those projects/groups closest to Hemlock given stronger consideration.

## GROUP INFORMATION

Group Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_

## REQUIREMENTS

1. Please attach a statement explaining the following:
  1. Your project/goal or specific needs in detail, including what Sawdust Days funds would be used for.
  2. The specific benefits to the Richland Township/Hemlock community that this project/goal would fulfill.
  3. Specific deadline by when requested funds are needed.
  4. What does you or your organization do for the community and for Hemlock Sawdust Days?
2. Please attach an estimated costs list (if possible.)

## FORM SUBMISSION

All forms must be submitted and can be sent to Hemlock Sawdust Days, Re: Community Project Donation, PO Box 114, Hemlock, MI 48626. You can also complete this form and email it to us at [info@hemlocksawdustdays.com](mailto:info@hemlocksawdustdays.com). Please note that not all donation forms submitted will be fulfilled. You may also not receive the full amount you are asking for which depends on availability of funds and donation requests received which will be reviewed by our committee.